

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

September 14, 1985

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
September 14, 1985

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees
September 14, 1985

The business meeting of the Trustees of the University of Wyoming was called to order by President Chapin at 9:07 a.m. on September 14, 1985 in the Board Room of Old Main. On Friday, September 13, 1985, former Trustees met and visited various units on campus.

ROLL CALL

The following Trustees were in attendance: Bussart, Chapin, Gillaspie, McCue, Mickelson, Miracle, Rochelle, Sawyer, Schuster, Smith, Updike, and ex officio members Veal, Governor Herschler, Simons, and Kerr. Trustee Hinckley was absent.

ANNOUNCEMENTS

President Veal announced that there would be a press conference at 11:00 a.m. at the Fine Arts Center and a pre-game buffet at 12:00 noon at the Art Museum.

APPROVAL OF MINUTES

President Chapin asked if there were any corrections or additions to the minutes of the meeting of July 9, 1985. There were no corrections or additions and Mr. Schuster moved that the minutes of July 9, 1985, be approved as circulated. The motion was seconded by Mr. Bussart, and it carried.

RATIFICATION OF EXECUTIVE COMMITTEE
ACTION REGARDING AGRICULTURAL
RESEARCH SERVICE LEASE AGREEMENT

Dr. Todd reported on the
conference telephone

meeting of the Executive Committee of the Trustees which was held on August 28, 1985.

For purposes of background, Vice President Todd recalled that on April 11, 1985, the University administration had been authorized by the Trustees to negotiate lease and service agreements with the USDA in connection with the relocation of the Arthropod-Borne Disease Program at the University which would address remodeling of the Wyoming State Veterinary Laboratory; a lease of office and laboratory space to the USDA; appointment of select USDA professional staff as adjunct members of the University faculty; and USDA's use of a portion of the University's large animal high security isolation building. At this meeting the Trustees had also made the selection of Banner Associates as architect for the remodeling and construction of the Wyoming State Veterinary Laboratory.

On May 18, 1985 President Veal reported to the Academic Issues Committee that the agreements would be brought before the Executive Committee for discussion and action.

Pursuant to those previous actions, Dr. Todd reported that a lease agreement has been negotiated which provides that the University will cause the Wyoming State Veterinary Laboratory to be remodeled and prepared for occupancy by the USDA at costs to the University not to exceed \$789,085.

The USDA will lease the veterinary laboratory, approximately 576 square feet of the large animal holding area, approximately 2,900 square feet of laboratory space, 1,350 square feet of office space on the University campus, and approximately 2,500 square feet of the Honey Bee Laboratory, for a five-year period commencing on August 15, 1985 and ending on August 14, 1990.

The USDA will pay to the University as rental consideration \$700,000 in advance for the term August 15, 1985 through August 14, 1986, and \$97,000 per year, in arrears, for the terms August 15, 1985 through August 14, 1990.

The University will provide to the USDA during the term of this lease utilities, janitorial services (excluding BSL-3 space), routine security, and grounds maintenance.

The Executive Committee authorized the University administration to execute a lease and service agreement with the USDA for the remodeling and use of the old Wyoming State Veterinary Laboratory building and associated facilities according to the terms indicated above.

In accordance with Trustee Bylaws, Mr. Mickelson moved that the foregoing action of the Executive Committee be ratified. The motion was seconded by Mr. Updike, and it carried.

PHYSICAL PLANT AND
EQUIPMENT COMMITTEE

President Chapin called on
Chairman Rochelle for a
report of the Physical Plant and Equipment Committee meeting held
on September 13, 1985. Committee members Rochelle, Bussart,

Gillaspie, Mickelson, Smith, Updike, and ex officio members Chapin and Veal attended the committee meeting, along with other Trustees and University staff. Based on the Committee's recommendations and report, the following actions were taken by the full Board.

CAPITAL CONSTRUCTION REQUEST,
1986 LEGISLATIVE SESSION

President Veal reviewed with
the Physical Plant and

Equipment Committee, the items on the proposed capital construction budget request.

Based on the Committee's recommendation, Mr. Rochelle moved that Item No. 5, Construction, Afton Research and Extension Center, be moved to fourth priority in the list of capital construction projects. The motion was seconded by Mr. Bussart, and it carried.

In the Committee meeting, Mr. Smith went on record in the Physical Plant and Equipment Committee meeting as favoring moving Item No. 4, Construction, Fieldhouse East Addition, to a higher priority, in light of the history of the improvements to the athletic facilities. He pointed out that this was the last phase of a project which was initiated over a decade ago by a committee appointed by Kirk Coulter, then Head of DAFC, and further, that the construction of the Fieldhouse East Addition was the No. 2 priority in the 1985 request to the Legislature.

Ms. Kerr suggested to the Committee that Student Housing be moved from the alphabetical list to the numbered priority list. Since this item is presently anticipated to be funded by a bond

issue, and since the University is unable to finance another bond issue at this time, the consensus of the Physical Plant and Equipment Committee was, recognizing the importance of the issue, to leave the item in the alphabetical list for now and placing it in the numbered priority list when prospects of financing are more favorable.

Based on the Committee's recommendation, Mr. Rochelle moved, Mr. Gillaspie seconded, and it carried that the following amended list of capital construction projects be submitted to the Governor and the 1986 Legislative Session:

<u>Priority</u>	<u>Project</u>	<u>Cost</u>
1	Planning, Geology Addition	\$ 699,473
2	Equipment, Animal Science/Biochemistry Building	2,250,000*
3	Construction, Commerce and Industry Addition	6,813,545
4	Construction, Afton Research and Extension Center	678,825
5	Construction, Fieldhouse East Addition	5,635,871
6	Remodeling, Knight Hall	1,300,000
7	Planning, Fine Arts Addition	448,896
8	Planning, Library	1,117,477

Alphabetical List

Animal Science, Phase II	6,510,000
Animal Science, Phase III	4,465,725
East Classroom Building, Planning	487,872
Mathematical Science Complex, Planning	1,343,876
Omnibus Remodeling of Facilities	6,000,000

Property Acquisition	420,000
Student Housing	15,000,000

*Expenditure authorization; to be funded by pledged revenues, Agricultural Land Income and University Land Income

ARCHITECTURAL SELECTION, AMERICAN
HERITAGE CENTER AND ART MUSEUM

The Committee heard a
report by President Veal

on a proposal for a national design competition for the selection of architects for the American Heritage Center and Art Museum. The initial phase of the open competition would consist of inviting all registered architects in the State of Wyoming and selected architects from other areas to submit their qualifications for evaluation. The qualifications of the firms would be evaluated by the Design Competition Commission and the competition's professional advisor. From this group of applicants, not more than five architectural firms would be selected and invited to prepare one stage schematic design presentations for the project. These firms would receive fair compensation for their work in the form of an honorarium plus personal travel expenses for each contestant. From the design submissions of the invited participants, the winning design would be selected by a competition jury composed of two University representatives, two Trustees, and three distinguished architects.

It is the intent of this competition to select a design for a building that best meets the design objectives, programmatic requirements, and economic considerations. It is the intent to award a commission for the architectural services for the project to the winning competitor. In the event that the winner is not

from Wyoming, the firm would be requested to associate with an approved Wyoming firm that is satisfactory to both parties.

To assist in soliciting and evaluating proposals submitted in the first stage, a professional advisor would be invaluable. The cost for such assistance would be approximately \$6,000 plus expenses, and the professional advisor would be employed by the University. The professional advisor would be a registered architect.

Mr. Rochelle moved that the Trustees approve the national design competition for the selection of an architect, and the appointment of a professional advisor, as described above, for the American Heritage Center and Art Museum. The motion was seconded by Mr. Updike.

Then Mr. Miracle moved that the motion be amended to indicate that the Trustees will make the final decision as to the selection of an architect. The motion was seconded by Mr. Bussart, and it carried.

Upon a motion by Mr. Bussart, seconded by Mr. Smith, it carried to amend the motion to state that the appointment of a professional advisor, a registered architect, would be subject to Trustee approval.

Mr. Schuster moved that the motion be amended further to indicate that the initial phase of the competition would be open to all registered architects. The motion was seconded by Mr. Bussart, and it carried.

Then Mr. Rochelle restated the motion, as amended, that the Trustees approve the national design competition for the selection of an architect with such competition to be open to all registered architects; that the University employ a professional advisor, a registered architect, under the conditions outlined above, with such appointment to be subject to approval by the Trustees; and that the selection of an architect for the American Heritage Center and Art Museum will be subject to approval by the Trustees. The amended motion carried.

SITE SELECTION, AMERICAN HERITAGE CENTER AND ART MUSEUM

Based on the Physical Plant and Equipment

Committee's recommendation, Mr. Rochelle moved that the American Heritage Center and Art Museum be located on the land north of Willett Drive between the cemetery and 22nd Street on a north south axis with War Memorial Stadium. The motion was seconded by Mr. McCue, and it carried.

BUDGET, CONSTRUCTION OF AMERICAN HERITAGE CENTER AND ART MUSEUM

President Veal presented the following report to the

Physical Plant and Equipment Committee on the estimated project budget for the first phase of the facilities for the American Heritage Center and Art Museum.

	<u>American Heritage Center</u>	<u>Art Museum</u>
1. Construction	\$ 9,088,000	\$ 4,139,000
2. Architectural Fees	908,800	413,900
3. Contingency Fund	454,400	206,950

4. Administrative Costs	272,640	124,170
5. Other	454,400	206,950
6. Furniture & Movable Equipment	1,817,600	827,800
	\$12,995,840	\$ 5,918,770

The facilities would be constructed with a combination of general fund and private contributions. The following is a summary of the means of financing for the projects:

	<u>American Heritage Center</u>	<u>Art Museum</u>
Total cost of project	\$12,995,840	\$ 5,918,770
General fund requirement	6,497,920	2,959,385
Private contribution requirement	6,497,920	2,959,385

The 1985 Legislature appropriations for the project were \$1,000,000 in planning funds for the American Heritage Center. Furthermore, included in the 1985 appropriation of \$2,800,000 for the Centennial Campaign are general funds for planning of the Art Museum; the estimated cost of planning for the Art Museum is \$500,000, half of which will be provided by private contributions. Therefore, the request to be submitted to the 1986 Legislature for general fund matching for the project would be:

	<u>American Heritage Center</u>	<u>Art Museum</u>
General fund requirement	\$ 6,497,920	\$ 2,959,385
Less 1985 Appropriation	(1,000,000)	(250,000)
General Fund request to 1986 Legislature	\$ 5,497,920	\$ 2,709,385

Mr. Rochelle moved that a recommendation be made to the Budget Committee that the Trustees of the University of Wyoming request \$5,497,920 in general funds from the 1986 Legislature for the construction of the first phase of the American Heritage Center and \$2,709,385 in general funds for the construction of the Art Museum Building; that the request to the 1986 Legislature acknowledge that private funds for planning and construction purposes in amounts of \$6,497,920 for the American Heritage Center and \$2,959,385 for the Art Museum will be necessary; and that the requests will be contained in Section IV of the University's Budget. Mr. Mickelson seconded the motion, and it carried.

This concluded the report and recommendations from the Physical Plant and Equipment Committee.

BUDGET COMMITTEE

President Chapin called on Chairman Mickelson for a report of the Budget Committee meeting held on September 13, 1985. Committee members Mickelson, Bussart, McCue, Rochelle, Sawyer, Smith, and ex officio members Chapin and Veal attended the committee meeting, along with other Trustees and University staff. Based on the Budget Committee's recommendations, the following actions were taken by the full Board.

AUDITORS, TRUSTEE
BOND RESOLUTIONS

Upon a motion by Mr. Mickelson, seconded by Mr. Bussart, it carried that the Vice President for Finance be directed to solicit proposals from qualified Wyoming and national public accounting

firms for audits required by Trustee bond resolutions, and that the proposals be submitted to the Trustees for consideration at the December 1985 meeting.

CAPITAL CONSTRUCTION REQUEST,
1986 LEGISLATIVE SESSION

Upon a motion by Trustee
Mickelson, seconded by

Trustee Gillaspie, it carried that the capital construction projects, as reviewed and adopted by the Physical Plant and Equipment Committee, be submitted to the Governor and the 1986 Legislature.

FY 1987-88 BUDGET REQUEST,
SECTION I

President Veal made a
presentation to the Budget

Committee on the University's FY 1987-88 Budget Request, Section I, including the Standard, Exception and Expanded Budgets as follows:

	1987-88 Budget Request			Total
	Standard Budget	Exception Budget	Expanded Budget	
Instruction and Research	\$123,002,616	\$2,270,781	\$5,833,930	\$131,107,327
Extension and Public Service	13,033,480	191,310	554,540	13,779,330
Intercollegiate Athletics	9,492,588	57,982	649,520	10,200,090
Maintenance, Operation and Repair of Plant	24,445,877	<890,234>	3,125,000	26,680,643
General Services	13,049,740	621,959	928,569	14,600,268
Student Services and Student Aid	11,448,010	102,652	537,356	12,088,018

Human Medicine	17,459,296	131,514	12,078	17,602,888
Wyoming Water Research Center	1,443,388	11,773	254,350	1,709,511
Total	<u>\$213,374,995</u>	<u>\$2,497,737</u>	<u>\$11,895,343</u>	<u>\$227,768,075</u>

	1987-88 Budget Request			
	<u>Standard Budget</u>	<u>Exception Budget</u>	<u>Expanded Budget</u>	<u>Total</u>
Means of Financing				
General Fund	\$158,399,115	\$2,497,737	\$11,813,709	\$172,710,561
Agricultural Land Fund	1,200,000	---	---	1,200,000
University Land Fund	2,200,000	---	---	2,200,000
UW Fund	23,644,000	---	81,634	23,725,634
Sales & Service	3,758,000	---	---	3,758,000
Family Practice	2,250,000	---	---	2,250,000
Mineral Royalties	16,819,705	---	---	16,819,705
Federal Fund	5,104,175	---	---	5,104,175
Total	<u>\$213,374,995</u>	<u>\$2,497,737</u>	<u>\$11,895,343</u>	<u>\$227,768,075</u>

Dr. Veal explained that the impact of the 1985 Legislature's action on mineral royalty payments to the University has been incorporated by DAFC in the Standard Budget. The Legislature's action reduces the mineral royalties available to support the Maintenance, Operation and Repair of Plant and, in the Standard Budget, requires an increase in general fund support. The funding for the Standard Budget includes a decrease of \$1,826,811 in mineral royalties from FY 1985-86 to FY 1987-88, and a

corresponding increase in general fund requirement. The Standard Budget also includes a proposed increase in tuition rates effective Fall semester 1986. The increase, which is required to fund the Standard Budget, would raise resident tuition by \$28.50 per semester and would adjust non-resident tuition by \$105.50 per semester. The tuition increase would generate an additional \$1,500,000 in the UW Fund and would result in the following tuition and fees:

	<u>Per Semester FY 1987-88</u>
Tuition only	
Resident Students	309.25
Non-Resident Students	1,141.25
Total Tuition and Fees	
Resident Students	389.00
Non-Resident Students	1,221.00

Based on the Budget Committee's recommendation, Mr. Mickelson moved that the Trustees approve the proposed expenditure and means of financing requests contained in the Standards, Exception and Expanded budgets for Section I. The motion was seconded by Mr. Smith, and it carried.

FY 1987-88 BUDGET REQUEST,
SECTION II

President Veal presented
the University's FY 1987-88

Budget Request, Section II, to the Budget Committee, as follows:

	1987-88 Budget Request			
	<u>Standard Budget</u>	<u>Exception Budget</u>	<u>Expanded Budget</u>	<u>Total</u>
Instruction and Research	\$ 40,952,194	\$ 155,459	\$4,799,873	\$45,907,525
Extension and Public Service	3,180,866	36,208	765,028	3,982,102
Intercollegiate Athletics	953,384	2,728	39,286	995,398
Maintenance, Operation and Repair of Plant	262,005	2,972	12,531	277,508
General Services	3,593,436	32,284	604,110	4,229,830
Student Services and Student Aid	39,091,579	75,182	862,897	40,029,658
Capital	1,400,000	---	---	1,400,000
Debt Service	10,180,295	---	---	10,180,295
Total	\$ <u>99,613,759</u>	\$ <u>304,833</u>	\$ <u>7,083,725</u>	\$ <u>107,002,317</u>

	1987-88 Budget Request			
	<u>Standard Budget</u>	<u>Exception Budget</u>	<u>Expanded Budget</u>	<u>Total</u>
Means of Financing				
Federal Contracts and Grants	\$ 39,206,932	\$ 150,204	\$4,437,778	\$ 43,794,914
Auxiliary Enterprises	7,435,798	43,113	704,005	8,182,916
Gifts/Grants & Contributions	14,854,692	60,325	1,356,219	16,271,236
Federal Rural Development	16,516	188	338	17,042
Student Loans & Organizations	5,090,802	9,791	112,373	5,212,966
Pledged Revenues Income	22,828,724	41,212	473,012	23,342,948

Debt Service	10,180,295	---	---	10,180,295
Total	<u>\$ 99,613,759</u>	<u>\$ 304,833</u>	<u>\$7,083,725</u>	<u>\$107,002,317</u>

Mr. Mickelson moved the approval of the proposed expenditure and means of financing requests contained in the Standard, Exception and Expanded budgets for Section II. The motion was seconded by Mr. Bussart, and it carried.

FY 1987-88 BUDGET REQUEST,
SECTION IV

President Veal presented
the University's FY 1987-88

Budget Request, Section IV, Office of Development, as follows:

	1987-88 Budget Request			
	<u>Standard Budget</u>	<u>Exception Budget</u>	<u>Expanded Budget</u>	<u>Total</u>
Expenditures				
Office of Development	\$1,289,469	\$ 14,196	\$ 154,870	\$ 1,458,535
Art Museum	---	---	5,418,770	5,418,770
American Heritage Center	---	---	11,995,840	11,995,840
Total	<u>\$1,289,469</u>	<u>\$ 14,196</u>	<u>\$17,569,480</u>	<u>\$18,873,145</u>

	1987-88 Budget Request			
	<u>Standard Budget</u>	<u>Exception Budget</u>	<u>Expanded Budget</u>	<u>Total</u>
Means of Financing				
State General Fund				
Office of Development	\$ 749,385	\$ 14,196	\$ 154,870	\$ 918,451
Art Museum	---	---	2,709,385	2,709,385

American Heritage Center	---	---	5,497,920	5,497,920
Sub-total	<u>749,385</u>	<u>14,196</u>	<u>8,362,175</u>	<u>9,125,756</u>
UW Foundation	540,084	---	---	540,084
Art Museum Matching Fund (Private)	---	---	2,709,385	2,709,385
American Heritage Center Matching Fund (Private)	---	---	6,497,920	6,497,920
Total	<u>\$1,289,469</u>	<u>\$14,196</u>	<u>\$17,569,480</u>	<u>\$18,873,145</u>

Mr. Mickelson moved approval of the FY 1987-88 Biennial Budget Request of \$18,873,145 (general fund of \$9,125,756) for Section IV (Office of Development), including \$1,289,469 in the Standard Budget, \$14,196 in the Exception Budget, and \$17,569,480 in the Expanded Budget. The motion was seconded by Mr. Sawyer, and it carried.

FY 1987-88 BUDGET REQUEST,
WICHE

President Veal presented to
the Budget Committee, the

University's FY 1987-88 Budget Request, WICHE, as follows:

	1987-88 Budget Request			Total
	Standard Budget	Exception Budget	Expanded Budget	
Expenditures				
Professional Student Exchange Program	\$4,324,800	\$<168,000>	\$ ---	\$4,156,800
Scholars Program	160,095	7,905	---	168,000

Mental Health and Human Services	30,000	---	---	30,000
Sub-total	<u>4,514,895</u>	<u><160,095></u>	<u>---</u>	<u>4,354,800</u>
WICHE Dues	106,000	10,000	---	116,000
Travel	2,472	---	---	2,472
Printing	1,908	---	---	1,908
Total	<u>\$4,625,275</u>	<u>\$<150,095></u>	<u>\$ ---</u>	<u>\$4,475,180</u>

	1987-88 Budget Request			Total
	Standard Budget	Exception Budget	Expanded Budget	
Means of Financing				
General Fund	\$4,625,275	\$<150,095>	\$ ---	\$4,475,180
Total	<u>\$4,625,275</u>	<u>\$<150,095></u>	<u>\$ ---</u>	<u>\$4,475,180</u>

Mr. Mickelson moved approval of the FY 1987-88 Biennial Budget Request for the Western Interstate Commission for Higher Education of \$4,475,180, including \$4,625,275 in the Standard Budget and a decrease of \$150,095 in the Exception Budget. The motion was seconded by Mr. Sawyer, and it carried.

ACCEPTANCE OF CONTRACTS, GRANTS
GIFTS, AND SCHOLARSHIPS

Mr. Mickelson moved
acceptance of contracts

and grants for the period July 1, 1985 through August 23, 1985 in the amount of \$3,405,304.00 and of gifts and scholarships for the period June 19, 1985 through August 13, 1985 in the amount of \$173,485.62. The motion was seconded by Mr. Gillaspie, and it carried.

INTERNAL AUDIT ACTIVITY

As a matter of information only, the audit of the Cowboy Joe Club performed by the Internal Auditor was provided to the Budget Committee.

WHECN BUDGET

As a matter of information only, the budget for the Wyoming Higher Education Computer Network, developed and approved by the presidents of Wyoming's seven community colleges and administered, for accounting purposes, by the University was presented to the Trustees.

This concluded the report and recommendations from the Budget Committee.

ATHLETIC COMMITTEE

President Chapin called on Chairman Smith for a report of the Athletic Committee meeting held on September 13, 1985. Committee members Smith, Mickelson, Updike, Rochelle, Sawyer, and ex officio members Chapin and Veal attended the committee meeting, along with other Trustees and University staff. Committee member McCue was absent. Based on discussions and recommendations from the Athletic Committee meeting, the following action was taken by the full Board.

COWBOY SHOOTOUT BASKETBALL
TOURNAMENT--AGREEMENT BETWEEN
UNIVERSITY AND CITY OF CASPER

Dr. Cunningham reviewed for the Athletic Committee the provisions of the proposed agreement between the City of

Casper and the University of Wyoming relating to the annual Cowboy shootout Basketball Tournament to be held each year in Casper.

Following discussion, Mr. Smith moved that the President of the Trustees be authorized to execute the Agreement as attached in Enclosure 1 (blue). The motion was seconded by Mr. Updike, and it carried.

This concluded the report and recommendations from the Athletic Committee.

COMMITTEE OF THE WHOLE

President Chapin reported on the meeting of the Committee of the Whole held on September 13, 1985. Trustees present were Chapin, Bussart, Gillaspie, Mickelson, Miracle, Rochelle, Sawyer, Schuster, Smith, Updike, and ex officio members Simons, Kerr, and Veal.

WATER RESOURCES RESEARCH
ACT OF 1984

The Water Resources Research Act of 1984 (P.L. 98-242, 98 Stat.97) has established the State Water Research Institute Program as a component of the U.S. Geological Survey (USGS). The Act requires that any state institute not previously established under earlier water acts of 1964 and 1978, shall be designated as the State institute responsible for full federal participation under the Water Resources Research Act of 1984. Upon a motion by Mr. Smith, seconded by Mr. McCue, it carried to adopt the following resolution:

The Wyoming Water Research Center (WWRC), created and funded by the 1982 Wyoming Legislature, shall be the administrative unit designated to participate in the Water Resource Research Act of 1984 and shall be the Center of multidisciplinary water research at the University of Wyoming for and in behalf of the State of Wyoming. This designation shall meet the requirements of paragraph 104 (a) of Public Law 98-242 and Part 401.6, Title 30, Chapter IV of the Code of Federal Regulations. Furthermore, the Director of the Wyoming Water Research Center shall be the officer to receive and account for all funds paid under the provisions of the Act and to make annual reports to the granting agency on work accomplished. All provisions of grants and contract procedures at the University of Wyoming shall prevail for all funding received by the Wyoming Water Research Center.

AMENDMENTS TO REGULATIONS OF THE
TRUSTEES, CHAPTER II, ADMINISTRATIVE
ORGANIZATION OF THE UNIVERSITY

At the regular meeting of
May 18, 1985, the Trustees

authorized the establishment of the position of Vice President for Development, in conjunction with previous legislative action transferring the University of Wyoming Foundation operating budget to the University's Office of Development.

Upon a motion by Mr. Schuster, seconded by Mr. Bussart, it carried that the Chapter II, THE ADMINISTRATIVE ORGANIZATION OF THE UNIVERSITY, be amended to read as follows:

Section 1. PRESIDENT OF THE UNIVERSITY

...The President shall have as principal administrative officers a Vice President for Academic Affairs, a Vice President for Finance, a Vice President for Research and Graduate Studies, a Vice President for Development, and a Special Assistant to the President. He also shall have the following administrative officers reporting directly to him: Assistant to the President for the American Heritage Center and Assistant to the President for Information.

* * *

Section 5. SPECIAL ASSISTANT TO THE PRESIDENT

The Special Assistant is responsible to the President and has general supervision of University Legal Services, the Division of Intercollegiate Athletics, the Employment Practices Officer and the University Affirmative Action Program. The Special Assistant shall also undertake special projects that involve a variety of University units at the direction of the President.

* * *

Section 7. VICE PRESIDENT FOR DEVELOPMENT

The Vice President for Development shall be responsible to the President for private fund raising. His/her primary function shall be to seek and attract private financial support as a supplement to legislative and other public funds, and to coordinate the University's private development and fund raising activities which involve a variety of administrative units that encompass the entire campus. The Vice President for Development shall also undertake special projects that involve a variety of University units.

As principal administrative officer for development, he/she shall maintain administrative supervision of the Office of Development and the Division of Alumni Relations and serve as chief executive officer of the University of Wyoming Foundation.

He/she shall initiate, organize, or direct such actions as are necessary and appropriate to assure that development efforts are properly implemented and coordinated. He/she shall consult with and advise the President on all development matters.

* * *

Section 8. ASSISTANT TO THE PRESIDENT FOR INFORMATION

The Assistant to the President for Information shall be responsible to the President for the University's relations with the public at large. He shall have administrative supervision over the Division of Communication Services.

* * *

EPSCOR BRIEFING

Dr. Robert A. Jenkins,
Vice President for Research

and Graduate Studies, presented the Committee with an overview of the EPSCoR project. He reported that the University is one of 12 states eligible to compete for federal research dollars from this National Science Foundation (NSF) program. The NSF program is designed to assist high potential faculty in achieving nationally competitive research stature. A significant financial match will be required if Wyoming receives an award.

The University plans to submit a proposal to the NSF on or before the March 15, 1986 deadline.

This concluded the report and recommendations from the Committee of the Whole.

PERSONNEL COMMITTEE

President Chapin called on
Chairman Miracle for a

report of the Personnel Committee meeting held on September 13, 1985. Committee members Miracle, Bussart, Gillaspie, Schuster, Smith, Updike, and ex officio members Chapin and Veal attended the committee meeting, along with other Trustees and University staff. Based on discussions and recommendations from the Personnel Committee, Mr. Miracle moved approval of the appointments, adjunct appointments, adjunct reappointments, administrative appointments, administrative reappointment, reappointments, changes in assignment, changes in title, changes in sabbatical leaves, leaves of absence, and retirements. The motion was seconded by Mr. Bussart, and it carried.

APPOINTMENTS

The following appointments were approved.

In the College of Agriculture

1. Robert J. Buker as Professor of Agricultural Extension (Somalia) and Agricultural Research Director for the 1985-86 fiscal year effective August 8, 1985 at an annual (11-month) salary rate. This is a non-tenure track appointment.
2. Kathryn E. Koch as Assistant Professor of Home Economics for the 1985-86 fiscal year effective September 3, 1985 at an annual (11-month) salary rate. This is a tenure-track appointment.
3. Richard J. McCormick as Assistant Professor of Animal Science for the 1985-86 fiscal year effective August 26, 1985 at an annual salary rate. This is a tenure track appointment.
4. Gary E. Moss as Assistant Professor of Animal Science for the period June 24, 1985 through June 30, 1985 and for the 1985-86 fiscal year effective July 1, 1985 at an annual (11-month) salary rate. This is a tenure track appointment.
5. Jan F. Scholl as Assistant Professor of Agricultural Extension and State 4-H Specialist/Home Economics for the 1985-86 fiscal year effective August 1, 1985 at an annual (11-month) salary rate. This is a tenure track appointment.
6. Wayne D. Steinhour as Assistant Professor of Animal Science for the period June 24, 1985 through June 30, 1985 and for the 1985-86 fiscal year effective July 1, 1985 at an annual (11-month) salary rate. This is a tenure track appointment.

7. Karen J. Stevenhagen as Assistant Professor of Home Economics for the 1985-86 fiscal year effective August 1, 1985 at an annual (11-month) salary rate. This is a tenure track appointment.

In the College of Arts and Sciences

8. Michael L. Chetterbock as Assistant Professor of Theatre and Dance for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

9. Shue-Sum Chow as Assistant Professor of Mathematics for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

10. Michael B. Davies as Lecturer in Modern and Classical Languages for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

11. Lynne Ipina as Assistant Professor of Mathematics (contingent upon completion of the Ph.D. prior to August 29, 1985 or the rank will be that of Instructor) for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

12. Mary D. Jones as Lecturer in English for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

13. Belayet H. Khan as Supply Assistant Professor of Geography and Recreation for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

14. Douglas Patrick Killian as Assistant Professor of Journalism and Telecommunication for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) rate. This is a tenure track appointment.

15. Jin-Yuan Liu as Visiting Assistant Professor of Mathematics for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

16. Frank E. Millar as Visiting Associate Professor of Communication for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

17. Hanoch Neishlos as Visiting Professor of Mathematics for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

18. Shagi-di Shih as Assistant Professor of Mathematics for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

19. Eddie R. Smith as Assistant Professor of Music for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

20. K. Anne Teitsworth as Supply Assistant Professor of Journalism and Telecommunication for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

21. William E. Walden as Professor of Computer Science effective August 29, 1985. Dr. Walden will retain his position as Director of the University of Wyoming Computer Service. This is a non-tenure track appointment.

22. Gerald R. Webster as Supply Assistant Professor of Geography and Recreation for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

23. Carol Anne Wolfe as Supply Assistant Professor of Theatre and Dance for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Commerce and Industry

24. Karen L. Fowler as Temporary Assistant Professor in the AFIT Minuteman Program (contingent upon completion of the Ph.D. prior to October 1, 1985 or the rank will be that of Temporary Instructor) for the 1985-86 fiscal year effective October 1, 1985 at an annual (11-month) salary rate. This is a tenure track appointment.

25. Kenneth Eugene Harrison as Assistant Professor of Accounting for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

26. Owen R. Phillips as Assistant Professor of Economics for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

27. Thomas Munro Price as Associate Professor of Business Administration for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

28. Raymond E. Spudeck as Assistant Professor of Business Administration for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

29. Kenton B. Walker as Assistant Professor of Accounting for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

In the College of Education

30. Margaret K. Austin as Lecturer in the University School for the period August 26, 1985 through May 23, 1986 at an annual (9-month) salary rate. This is a non-tenure track appointment.

31. Linda B. Miller as Assistant Professor in the University School for the period August 24, 1985 through May 23, 1986 at an annual (9-month) salary rate. This is a tenure track appointment.

32. Mark R. Rogstad as Lecturer in Vocational Education for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Engineering

33. J. Mohan Reddy as Assistant Professor of Agricultural Engineering for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

In the College of Health Sciences

34. Ann G. Davidson as Temporary Assistant Professor of Nursing for the 1985-86 academic year effective August 29, 1985 at an annual (9-month) salary rate. This is a non-tenure track appointment.

35. Kayleen Pokorney as Assistant Professor of Nursing for the 1985-86 academic year effective August 29, 1985 (contingent upon completion of the Ph.D. by August 29, 1985 or the rank will be that of Instructor) at an annual (9-month) salary rate. This is a tenure track appointment.

In the School of Extended Studies

36. James C. Cooper as Assistant Professor of Marketing/Casper for the 1985-86 academic year effective August 22, 1985 at an annual (9-month) salary rate. This is a tenure track appointment.

In University Libraries

37. David A. Baldwin as Associate Librarian and Associate Director for Public Services for the 1985-86 fiscal year effective August 29, 1985 at an annual (11-month) salary rate. This is a non-tenure track appointment.

38. Tedine J. Roos as Senior Assistant Librarian for the 1985-86 fiscal year effective August 19, 1985 at an annual (11-month) salary rate. This is a non-tenure track appointment.

ADJUNCT APPOINTMENTS

An adjunct appointment carries no tenure rights or salary. The following adjunct appointments were approved under the conditions cited.

In the College of Agriculture

1. Herschel K. Mitchell as Adjunct Professor of Microbiology and Biochemistry for the period July 16, 1985 through June 30, 1986.

In the College of Arts and Sciences

2. Veronica Dark as Adjunct Assistant Professor of Psychology for the 1985-86 academic year effective August 29, 1985.

In the College of Commerce and Industry

3. Scott E. Atkinson as Adjunct Associate Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Atkinson will retain his position as Professor of Economics.

4. Tom Buchanan as Adjunct Associate Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Buchanan will retain his position as Associate Professor of Recreation and Park Administration.

5. Richard F. Deckro as Adjunct Associate Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Deckro will retain his position as Associate Professor of Business Administration.

6. Philip Emmert as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Emmert will retain his position as Professor of Communication.

7. Saul Feinman as Adjunct Associate Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Feinman will retain his position as Professor of Home Economics.

8. John H. George as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. George will retain his position as Professor of Mathematics.

9. Shelby Gerking as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Gerking will retain his position as Professor of Economics.

10. Gary D. Hampe as Adjunct Associate Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Hampe will retain his position as Associate Professor of Sociology.

11. Raymond G. Jacquot as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Jacquot will retain his position as Professor of Electrical Engineering.

12. Rodney L. Kirlin as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Kirlin will retain his position as Professor of Electrical Engineering.

13. Charles E. Moon as Adjunct Associate Professor of statistics for the period September 15, 1985 through September 15, 1988. Dr. Moon will retain his position as Associate Professor of Educational Foundations and Instructional Technology.

14. Lawrence M. Ostresh as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Ostresh will retain his position as Professor of Geography.

15. Thomas M. Price as Adjunct Associate Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Price will retain his position as Associate Professor of Business Administration.

16. Edmund A. Quincy as Adjunct Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Quincy will retain his position as Professor of Electrical Engineering.

17. Frederic P. Sterbenz as Adjunct Assistant Professor of Statistics for the period September 15, 1985 through September 15, 1988. Dr. Sterbenz will retain his position as Assistant Professor of Economics.

In Military Science

18. Peter J. Schmotzer as Adjunct Assistant Professor of Military Science for the period December 30, 1985 through December 30, 1988.

ADJUNCT REAPPOINTMENTS

The following faculty members were approved for reappointment to adjunct status.

In the College of Arts and Sciences

1. Jan F. Branthaver as Adjunct Associate Professor of Chemistry for the period July 1, 1985 through June 30, 1986.
2. Werner Guttinger as Adjunct Professor of Physics for the period July 1, 1985 through June 30, 1988.
3. Charles W. Naeser as Adjunct Professor Geology for the period July 1, 1985 through May 31, 1987.
4. Nancy D. Naeser as Adjunct Professor of Geology for the period July 1, 1985 through May 31, 1987.
5. Daniel A. Netzel as Adjunct Associate Professor of Chemistry for the period July 1, 1985 through June 30, 1986.
6. James G. Ogg as Adjunct Assistant Professor of Geology for the period July 1, 1985 through May 31, 1987.

ADMINISTRATIVE APPOINTMENTS

The following administrative appointments were approved as indicated.

In the College of Agriculture

1. Kenneth Mills, Assistant Professor of Veterinary sciences, as Acting Head of the Department of Veterinary Sciences and Acting Director of the Wyoming State Veterinary Laboratory for the 1985-86 fiscal year effective August 12, 1985.

In the College of Arts and Sciences

2. Jerry A. Berger, Curator of the University of Wyoming Art Museum, as Acting Director of the University of Wyoming Art Museum for the 1985-86 fiscal year, effective July 1, 1985.

3. Ben G. Roth, Professor of Mathematics, as Acting Head of the Department of Mathematics for the 1985-86 academic year effective August 29, 1985.

In the College of Commerce and Industry

4. Robert S. Cochran, Professor of Statistics, as Acting Head of the Department of Statistics for the 1985-86 academic year effective August 29, 1985.

5. Curtis A. Cramer, Professor of Economics, as Chair of the Department of Economics for a three-year period, effective July 1, 1985.

6. Raymond A. Marquardt, Professor of Business Administration, as Acting Chair of the Department of Business Administration effective June 6, 1985 until a permanent chair is named.

In the College of Health Sciences

7. Charles W. Huff, Professor of Family Practice, as Director of the Office of Rural and Community Health for the 1985-86 fiscal year effective July 1, 1985.

ADMINISTRATIVE REAPPOINTMENT--
William C. Donaghy

William C. Donaghy, Professor
of Communication and Chair

of the Department of Communication, was reappointed as Chair of
the Department of Communication in the College of Arts and Sciences
for the period July 1, 1985 through June 30, 1988.

REAPPOINTMENTS

The following reappointments
were approved for the

1985-86 academic year, except as other wise indicated.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>College of Agriculture</u>		
Bahr, Susan J. (1985-86 fiscal year)	Agricultural Extension	Supply Instructor
Merfeld, Michele K. (1985-86 fiscal year)	Agricultural Extension	Temporary Lecturer
Stith, Carol L. (7/1/85-1/2/86)	Agricultural Extension	Temporary Instructor
<u>College of Arts and Sciences</u>		
Anderson, Stanley (1985-86 fiscal year)	Zoology/Wyoming Coop Unit	Professor
Arnold, Mark G.	Computer Science/Law	Lecturer
Hanly, Jeri R.	Computer Science	Lecturer
Hubert, Wayne A. (1985-86 fiscal year)	Zoology/Wyoming Coop Unit	Assistant Professor
Kornkven, Edward (8/28/85-12/21/85)	Computer Science	Lecturer
Renner, Michael J.	Psychology	Supply Assistant Professor
Steiner, Maureen (1985-86 fiscal year)	Geology	Temporary Associate Professor

College of Commerce and Industry

Drury, Barbara J. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Assistant Professor
Fisher, Albert J. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Instructor
Jacobs, Lester W. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Associate Professor
Johnson, Patricia A. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Instructor
Jones, Robert E. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Associate Professor
Magiera, Frank T. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Assistant Professor
Novotny, Timothy J. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Assistant Professor
VonRiesen, Richard D. (1985-86 fiscal year)	AFIT Minuteman Program	Temporary Professor

College of Engineering

Basham, Kim Derwin	Civil Engineering	Lecturer
Heiman, Mary E.	Petroleum Engineering	Lecturer
Neibling, William H.	Agricultural Engineering	Assistant Professor
Polson, Donald E.	Civil Engineering	Lecturer
Schmidt, Richard	Civil Engineering	Lecturer
Suprenant, Bruce Alan	Civil Engineering	Associate Professor
Walrath, David	Mechanical Engineering	Supply Assistant Professor

College of Health Sciences

Hart, Susan	Nursing	Temporary Assistant Professor
Margolies, Michael D.	Physical & Health Education	Lecturer

Moore, Jayne F.

Nursing

Temporary Assistant
Professor

Wilkerson, Norma

Nursing

Temporary Associate
Professor

CHANGES IN ASSIGNMENT

The following changes in
assignment were approved as

indicated.

In the College of Arts and Sciences

1. Saul Feinman, Professor of Sociology, was reassigned as Professor of Home Economics (tenured) effective August 29, 1985.

2. Jason Lillegraven, Associate Dean in the College of Arts and Sciences and Professor of Geology/Geophysics and Zoology/Physiology, was reassigned as Professor of Geology/Geophysics and Zoology/Physiology effective August 30, 1985.

College of Commerce and Industry

3. Robert E. Allen, Professor of Business Administration and Chair of the Department of Business Administration, was reassigned as Professor of Business Administration effective May 19, 1985.

4. John H. Mutti, Professor of Economics, was reassigned as Senior Staff Economist at the Council of Economic Advisors IPA for the 1985-86 fiscal year effective July 1, 1985.

5. Tom Pearson, Assistant Professor of Business Administration was reassigned as Assistant Professor of Accounting effective August 29, 1985.

Student Affairs

6. Patsy R. McGinley, Director of Counseling and Testing and Associate Professor of Counseling Services, was reassigned as Associate Professor of Counseling Services and Clinical Counselor II, effective August 1, 1985.

TITLE CHANGES

The following title changes were approved as indicated.

1. The title for Dr. Brendan Phibbs, presently Clinical Associate Professor of Family Practice/Internal Medicine, became Clinical Professor of Family Practice/Internal Medicine for the 1985-86 fiscal year.

2. The title for Dr. Jacques F. Roux, presently Clinical Assistant Professor of Family Practice/Obstetrics and Gynecology, became Clinical Professor of Family Practice/Obstetrics and Gynecology for the 1985-86 fiscal year.

CHANGES IN SABBATICAL LEAVES

The following changes in sabbatical leaves were approved.

In the College of Agriculture

1. Robert Carver, Professor of Agricultural Economics, was previously granted a sabbatical leave for the period August 1, 1985 through July 31, 1986. At Dr. Carver's request, his sabbatical leave was changed to September 1, 1985 through August 31, 1986.

2. R. Lynn Kirlin, Professor of Electrical Engineering, was previously granted a sabbatical leave for the 1985-86 academic year. At Dr. Kirlin's request, his sabbatical leave was changed to the 1986 Spring semester only.

LEAVES OF ABSENCE

The following leaves of absence without pay were granted for the periods and under the conditions cited.

1. Mary Ann Anderson, Assistant Professor of Home Economics, for the 1985-86 academic year, for personal reasons.

2. Walter G. Langlois, Professor of Modern and Classical Languages, for the 1985-86 academic year, to teach at Osaka University.

3. Judy Wilder, Assistant Professor of Physical and Health Education, for the 1985-86 academic year, to pursue a terminal degree.

RETIREMENTS

The following retirements were approved under the dates and conditions noted.

<u>Name</u>	<u>Position</u>	<u>Date of Retirement</u>
Ayres, Mary E.	Sr. Admin. Secretary Civil Engineering	9/30/85 with designation as <u>Retired</u>
Byers, Lloyd W.	Carpenter Physical Plant	9/30/85 with designation as <u>Retired</u>
Nordmann, Florence	Building Super. Custodial Dept. Housing	7/31/85 with designation as <u>Retired</u>

pena, Sally R.

Lead Custodian
Custodial Dept.
Housing

7/24/85 with
designation
as Retired

Sailor, Sam

Associate
Professor of Civil
Engineering

8/30/85 with
designation
as Emeritus

APPOINTMENT OF VICE
PRESIDENT FOR RESEARCH AND
GRADUATE STUDIES

Upon a motion by Mr. Miracle,
seconded by Mr. Schuster,

it carried to approve the administrative appointment of Ralph M. DeVries as Vice President for Research and Graduate Studies and Professor of Physics and Astronomy, with tenure, effective on or before November 1, 1985.

TEACHERS INSURANCE AND ANNUITY
ASSOCIATION AND COLLEGE RETIREMENT
EQUITIES FUND RETIREMENT PLAN

Mr. Miracle moved that the
December 18, 1980 Trustee

resolution on the Teachers Insurance Annuity Association (TIAA) and the College Retirement Equities Fund (CREF) Retirement Plan be rescinded, and further that the following resolution be approved. The motion was seconded by Trustee Bussart, and it carried.

TEACHERS INSURANCE AND ANNUITY ASSOCIATION (TIAA)
AND COLLEGE RETIREMENT EQUITIES FUND (CREF)
RETIREMENT PLAN

- I. Establishment of Plan. This Retirement Plan sets forth the provisions of the University of Wyoming's TIAA-CREF Retirement Plan established on January 1, 1970, and amended on December 18, 1980. This Resolution describes the Plan as of July 1, 1985. Contributions under this defined contribution (money purchase) plan are applied to individual annuities issued to each participant by Teachers Insurance and Annuity Association (TIAA) and/or College Retirement Equities Fund (CREF).

II. Eligibility. Subject to the conditions stated in Section III herein, any full-time or regular benefitted part-time employee of the University of Wyoming is eligible to participate in this Retirement Plan. Specifically not eligible are any employees a) who are compensated as an independent contractor or on a fee basis; b) who are reimbursed on a per diem basis; c) whose term of employment is on a temporary basis for less than four months; or d) whose employment is incidental to their educational programs at the University.

III. Participation. All eligible employees hired after June 30, 1985, who do not elect to participate in the Wyoming Retirement System must join the Plan within 30 days of the date of employment. Employees hired after June 30, 1985, electing to initially participate in the Plan are permitted to exercise a one-time option of discontinuing participation in the Plan and transferring prior service credits, but not prior contributions to the Plan, to the Wyoming Retirement System. Employees hired after June 30, 1985, electing to initially participate in the Wyoming Retirement System are not permitted to subsequently participate in the Plan.

Eligible employees participating in this Plan prior to July 1, 1985, may:

- a) continue participation in the Plan as established on January 1, 1970, and amended on December 18, 1985;
- b) transfer prior participation and contributions, including employer and employee contributions, from the Wyoming Retirement System to the Plan;
- c) transfer prior service credits, but not contributions, from the Plan to the Wyoming Retirement System.

Eligible employees participating in this Plan prior to July 1, 1985, are permitted a one-time option of transferring prior participation and contributions from the Wyoming Retirement System to the Plan, or transferring prior service credits, but not contributions, from the Plan to the Wyoming Retirement System.

For the purpose of this Plan, the date of employment or reemployment for an eligible faculty member shall be the effective date of the appointment. For all other eligible employees, the date of employment or reemployment shall be the first day upon which an hour of performance of his or her duties is completed.

IV. Retirement Age. For purposes of the Plan, normal retirement age is herein defined as the last day of the

fiscal year in which age 65 is attained. A participant may retire at normal retirement age, or earlier, or may elect to continue in employment until the last day of the fiscal year in which age 70 is attained. The University will make contributions for participants who have attained normal retirement age and who continue in employment provided the participant also continues contributions.

- V. Plan Contributions. Contributions under this retirement plan, referred to hereafter as "Plan Contributions," will be made on a monthly basis, except for months in which no salary is paid, in accordance with the following schedule:

Plan Contributions as a Per Cent of Salary*

<u>By the Participant</u>	<u>By the University</u>	<u>Total</u>
3.71%	7.54%	11.25%

*For faculty members, salary is contract salary and any other University salary. For all others, salary includes any overtime or extra-contactual payment.

Plan Contributions by participants to TIAA and/or CREF retirement annuities will be deducted from salary payments and will be made on a tax-deferred basis under an agreement for salary reduction executed in accordance with Section 403(b) of the Internal Revenue Code.

Plan Contributions shall be forwarded to TIAA-CREF to be applied as premiums on regular retirement annuity contracts owned by a participant and may be allocated by the participant between TIAA and CREF in any proportion that does not result in a fraction of a per cent.

- VI. Annuity Contracts. The participant shall complete a TIAA-CREF application form in order for the annuity contract(s) to be issued. Each TIAA and/or CREF annuity contract issued under this retirement plan is for the sole purpose of providing a retirement or death benefit and is solely the property of the individual participant. Provisions of regular TIAA and CREF annuity contracts are described in the booklet, Your Retirement Annuity, which is distributed to each participant as part of the description of this plan. All benefits under this plan are provided solely through individually owned, fully funded annuity contracts.

- VII. Leave of Absence. During an authorized paid leave of absence, the University will continue its Plan

Contributions to a participant's annuities, at the rate specified in Section V, on the basis of salary then being paid by the University, provided the participant also continues Plan Contributions.

- VIII. Repurchase. In the event a participant in this retirement plan terminates employment for reasons other than retirement or disability and requests that TIAA-CREF repurchase his or her annuity, the University will approve such repurchase provided the participant is not employed by or moving to another institution having a TIAA-CREF retirement plan for which he or she will be eligible, and provided the repurchase meets the other conditions under which TIAA-CREF will repurchase annuities. These conditions are set forth in the booklet, Your Retirement Annuity. Upon repurchase the portion of the accumulation attributable to Plan Contributions made by the participant will be payable by TIAA-CREF to the participant. The portion of the accumulation attributable to Plan Contributions made by the University will remain in the annuity contract(s) to provide retirement benefits for the participant, except that if the Plan Contributions made by the University to the annuities totaled less than \$2,000 such portion will be paid to the participant. Amounts paid to the participant on repurchase shall be in full satisfaction of the participant's rights to retirement and/or death benefits attributable to such amounts repurchased.
- IX. Retirement Benefits. Upon retirement at any age, the participant shall be entitled under the terms of his or her TIAA and CREF annuity contracts to receive a monthly or other periodic income under one of the options set forth in such contracts. All options provide a lifetime income for the participant and all except one also provide for income to a spouse or other beneficiary. Descriptions of the income options are contained in the booklet, Your Retirement Annuity. The University may authorize, at the University's discretion, the use of the Retirement Transition Benefit described in Your Retirement Annuity. Participants initiate procedures for receipt of retirement income benefits by writing directly to TIAA-CREF. Employment of individuals eligible to participate in this retirement plan shall not continue beyond the date a participant receives his or her first annuity payment from a TIAA or CREF annuity contract to which Plan Contributions have been made under this plan, unless such employment continues as a result of an early or phased retirement agreement between a participant and the University.
- X. Death Benefits. In the event a participant dies prior to commencement of retirement benefit payments, the full

current value of the annuity accumulation, including the portion attributable to Plan Contributions made by the University, is then payable to the beneficiary or beneficiaries named by the participant, in a single sum or under any one of the income options offered by TIAA-CREF. These income options are described in the booklet, Your Retirement Annuity.

- XI. Plan Year. The "Plan year" is January 1 through December 31 of each year. Records for each participant to whom annuity contracts have been issued are maintained on the calendar year basis. TIAA-CREF will provide each annuity owner a report of premiums and benefits summarizing the status of his or her annuity contracts as of December 31 of each year. Similar reports or benefit illustrations may be provided by a TIAA-CREF annuity owner upon termination of employment or at any other time by writing directly to TIAA-CREF.
- XII. Administrator. The Insurance/Retirement Coordinator, located on campus in Laramie, Wyoming 82071 (307) 766-5611, is the Administrator of this retirement plan, and is responsible for enrolling participants and for performing other duties required for the operation of the plan.
- XIII. Application for Benefits. Benefits provided by TIAA and CREF annuities to which Plan Contributions have been applied will be payable by TIAA-CREF upon receipt by TIAA-CREF of a satisfactorily completed application for benefits and supporting documents. The necessary forms will be provided to the participant or beneficiary by TIAA-CREF.

PART-TIME APPOINTMENTS

As a matter of information only, the part-time

appointments were reported to the Trustees.

RESIGNATIONS

The following resignations were acknowledged by the

Trustees.

1. Marcy M. Barge, Assistant Professor of Mathematics, August 28, 1985.

2. Gary L. Benson, Assistant Professor of Business programs/Casper, August 28, 1985.
3. Bin Chang, Professor of Civil Engineering, June 30, 1985.
4. Robert R. Dahlgren, Associate Professor of Veterinary Sciences, Acting Head of the Department of Veterinary Sciences and Acting Director of the Wyoming State Veterinary Laboratory, August 12, 1985.
5. Robert D. Gehrz, Professor of Physics and Astronomy, September 25, 1985.
6. Rod Janney, Deputy to the Vice President for Finance, September 4, 1985.
7. Timothy J. Keaveny, Professor of Business Administration, August 28, 1985.
8. Linda S. Keiter, Associate Professor in the University Library and Assistant Director of the Science Library, August 30, 1985.
9. Gail Perez, Lecturer in English, July 22, 1985.
10. David V. Smith, Professor of Psychology, August 28, 1985.
11. William G. Solomon, Special Assistant to the President, December 20, 1985.
12. Thomas L. Watterson, Associate Professor of Speech Pathology and Audiology, August 28, 1985.

This concluded the report and recommendations from the Personnel Committee.

TRUSTEE AWARD OF MERIT
PRESENTED TO ROBERT A. JENKINS

Upon a motion by Mr. Miracle,
seconded by Mr. Mickelson,

it carried to adopt the following resolution:

WHEREAS, as Head of the Department of Zoology and Physiology from 1977 until 1981, Robert A. Jenkins provided extremely able leadership;

WHEREAS, Robert A. Jenkins rendered further valuable service as Vice President for Research and Graduate Studies from 1981 until 1985, thereby greatly enhancing the teaching, research, and service missions of the University of Wyoming;

WHEREAS, Robert A. Jenkins deserves a full measure of credit for the advancement of a dynamic sponsored research program at the University of Wyoming; and

WHEREAS, his quiet, unassuming counsel has always been of extreme value not only to the Board of Trustees, but to students and the State of Wyoming;

NOW, THEREFORE, BE IT RESOLVED:

That the Trustees of the University of Wyoming present Robert A. Jenkins with the Trustees' Award of Merit, and express profound thanks and extend to him best wishes as he prepares to return to full time teaching in the College of Arts and Sciences.

W.R. COE/CHARLES CHACEY KUEHN
ESTATE COMMITTEE

President Chapin called
on Chairman Mickelson for

a report of the W.R. Coe/Charles Chacey Kuehn Estate Committee meeting held on September 13, 1985. Committee members Mickelson, Smith, and ex officio member Chapin and Veal attended the committee meeting along with other Trustees and University staff. Committee member McCue was absent. Based on the Committee's report and recommendations, the following actions were taken by the full Board.

APPOINTMENT OF
INVESTMENT ADVISER

Mr. Mickelson moved that
the July 9, 1985 Trustee

action reappointing Boettcher and Company as Investment Adviser be rescinded and that the Committee's action appointing Investment

Management Group of Dean Witter Reynolds, Inc., Denver, Colorado, to serve as the Investment Adviser to the W.R. Coe/Charles Chacey Kuehn Committee for the period August 1, 1985 to July 31, 1986, at an annual fee of \$1,500 be confirmed. The motion was seconded by Mr. McCue, and it carried.

QUARTERLY REPORT, DREMAN
AND EMBRY

Mr. Peter Skirkanich of
Dreman and Embry, Inc.,

the investment manager for the Coe and Kuehn funds, presented the quarterly report on the funds. Mr. John A. Vann, Senior Vice President and Director of Investment Management Group, Dean Witter Reynolds, Inc., commented on the quarterly report.

This concluded the report and recommendations from the W.R. Coe/Charles Chacey Kuehn Estate Committee.

REMARKS BY GOVERNOR HERSCHLER
ON RESIDENCY CENTERS AND SCHOOL OF
HUMAN MEDICINE

Governor Herschler recalled
the 1984 Wyoming Legislature

had requested that a study, recommending alternatives and supplemental funding sources to the current family practice residency program, be prepared for the 1986 Legislature.

In this context, Governor Herschler stated that the product of the first stage of this study, a faculty report which was critical of the limited options students have in the contract program and which called on the University to cut its ties to the Family Practice Residency Centers appeared to be biased. He felt that the faculty committee reached a conclusion first and then

found the information to support their conclusion, and stated his concern that the legislature may make an unfair decision without additional input by the Trustees.

The Governor strongly disagrees with the faculty committee report that suggests Creighton may not provide a quality medical education for Wyoming students, or recommends that the 30 contract slots with the two schools be cut to 15. Without a medical school of its own, Governor Herschler said the contract program is the only way most Wyoming residents interested in becoming doctors will have an opportunity to obtain the necessary education.

He said if the legislature's real objective is to identify alternate sources of funding for the residency programs in the School of Human Medicine, the talk around the state at this time will kill any interest on the part of private groups who may be looking into funding the centers.

Further, he said as long as both the Cheyenne and Casper centers remain accredited, criticism by some of the doctors surveyed by the faculty committee that questioned the quality of the centers should be dismissed. Most of the doctors critical of the center, Herschler believes, are those who had spent their residency in a hospital and think only a similar situation is proper for Wyoming.

Trustee Brian Miracle reported that the Trustee committee composed of Trustees Miracle, Bussart, and Schuster had met with over 50 pre-med students, and were satisfied that there are enough

students to fulfill the 30 slots in the contract program. Mr. Miracle said the students were very supportive of the program and were concerned with the talk about possible cuts in contract slots.

In this meeting Trustee Miracle said his committee was primarily concerned about the contract program for Creighton University and University of Utah, and how it affects pre-med students at the University and their chances of attending medical school.

In light of the Governor's expressed concern about the faculty study, the Trustee ad hoc committee will further review the value of the contract program and alternative funding possibilities for the two Family Practice Centers. Further, Miracle said that if the School of Human Medicine is going to continue to have a relationship with the University and remain in existence, then it will have to come fully under the auspices of the University, academically, fiscally, and operationally.

A special Trustee Committee report will be ready in the near future addressing these issues.

ADJOURNMENT AND DATE OF
NEXT MEETING

There being no further
business to come before
the Trustees, President Chapin declared the meeting adjourned at
10:06 a.m. The next meeting of the Trustees is scheduled for
November 8 and 9, 1985.

Respectfully submitted,

Karleen B. Anderson

Karleen B. Anderson
Deputy Secretary

AGREEMENT made this 17th day of SEPTEMBER, 1985, by and between THE TRUSTEES OF THE UNIVERSITY OF WYOMING, a body corporate and the governing authority of an agency of the State of Wyoming (hereinafter referred to as the "University"), and the CITY OF CASPER, a municipal corporation organized under the laws of the State of Wyoming (hereinafter referred to as the "City").

WHEREAS, since 1982 the City and the University have participated jointly in the sponsorship and promotion of an annual basketball tournament in the City of Casper, Wyoming; and

WHEREAS, the continuation of this tradition in future years is deemed to be in the mutual interest of both the City and the University;

NOW, THEREFORE, FOR AND IN CONSIDERATION OF the mutual covenants contained herein, the City and the University hereby agree as follows:

1. Joint sponsorship of Tournament. The City and the University shall jointly sponsor and promote on an annual basis THE COWBOY SHOOTOUT BASKETBALL TOURNAMENT (hereinafter referred to as the "Tournament"), according to the terms and conditions as set forth in this Agreement.

2. Location and dates of Tournament. The Tournament shall be held each year at the Casper Events Center, Casper, Wyoming, at

some time during the NCAA Division I regular basketball season. Specific dates shall be determined by the University's Director of Intercollegiate Athletics, in consultation with a designated representative of the City.

3. Team selection and pairings. Selection of teams for participation in the Tournament shall be accomplished jointly by designated representatives of the City and the University. The City shall designate an individual to work with the University's Director of Intercollegiate Athletics in selection of teams on a timely basis each year.

Pairing of teams for Tournament competition shall be made by University officials.

4. Financial guarantees to participating teams. The amount of financial guarantees to be paid to teams participating in the Tournament (exclusive of the University) shall be established jointly in advance by designated representatives of the City and the University, no later than May 15 of each year. Pursuant to such agreement, the University shall contract individually with each participating institution, and the City shall agree to underwrite fully the financial guarantees provided for by such contracts, provided that the City's obligation, with respect to said financial guarantees, shall not exceed the amount per team agreed upon between the parties. Upon execution of all such contracts, copies shall be provided by the University to the City.

5. Tournament expenses. On or before November 1 of each year, the parties shall meet and confer concerning Tournament expenses and shall agree upon a tentative budget for said expenses. All direct costs of the Tournament shall be borne exclusively by the City, as legitimate expenses to be offset from the gross revenues thereof, including but not limited to: (a) security; (b) fees and travel costs of officials; (c) printing costs for tickets, programs, and other printed materials; (d) signs and banners; (e) catering charges for catering services required for teams and media immediately prior to, during half-time, or immediately after individual tournament games; and (f) other like expenses associated with the production of the Tournament which have been agreed to in advance by the parties.

The University shall receive no financial guarantee, and all direct and indirect expenses incurred by the University in participating in the Tournament shall be borne by the University.

6. Advertising and promotion. Both the City and the University agree to advertise and promote the Tournament in a diligent manner, and to do or cause to be done all things necessary or advisable to optimize attendance and the overall success of the event.

All direct costs associated with advertising in the print media, radio and television promotional announcements, printing of posters, and other types of promotional activity shall be borne by

the City, as legitimate expenses to be offset from the gross revenues of the Tournament. The University shall incur no direct advertising costs without the prior consent of the City.

The University agrees to promote the Tournament at no cost to the City through articles in its basketball programs, public address announcements and scoreboard graphics at all home football and basketball games, on-air announcements during live radio and television coverage of all football and basketball games, listings in all upcoming event schedules, news releases, public service announcements, season ticket announcements, and Cowboy Joe Club publications and activities.

7. Tournament sponsors. The City shall pursue, select, and approve in a diligent manner all prospects for individual or corporate sponsorship for promotion and advertising of the Tournament in the Casper metropolitan area and within the cities and towns where it has ticket sale outlets (exclusive of Laramie). The University shall pursue, select, and approve in a diligent manner all prospects for individual or corporate sponsorship of awards, gifts, and favors for the Tournament. Each party shall inform the other within a reasonable time of its proposed sponsors, in order to prevent unnecessary duplication in the process of obtaining sponsors. No sponsor shall be selected which may cause the University to be in violation of any applicable NCAA rules or regulations.

8. Ticket prices and scaling. The setting of all ticket prices and the scaling of the house shall be the prerogative of the City.

9. Complimentary tickets. The City shall provide to the University in advance of the Tournament one hundred (100) complimentary tickets (in blocks of twenty-five [25]) for the University's use and twenty-five (25) complimentary tickets per participating team for each night of the Tournament. Any tickets which are not distributed will be returned to the Events Center box office no later than twenty-four (24) hours in advance of the date of competition.

10. Handling of funds and payment of expenses. All funds received by the City from ticket sales, sponsorships, sale of advertising, or from any other source pertaining to the Tournament shall be placed in the City's separate show account, and each and every payment for any expense associated with the Tournament, as set forth herein, shall be paid by check from such account. The City shall have sole charge of receiving income and paying expenses.

11. Books and records. The City shall keep accurate and up-to-date books in accordance with accepted accounting practices, separate from other books and records relating to other events sponsored by the City, showing all income and disbursements in connection with the Tournament and the purpose of such disbursements. The University shall have access to and the right to examine such books at any and all reasonable times.

12. Net profits or losses. Following the Tournament, after all expenses associated with the production thereof have been paid

from gross revenues (exclusive of revenues received by the City from concession sales), any net profit derived from the Tournament shall be divided equally between the City and the University. If the Tournament shows a net loss, such loss shall be borne exclusively by the City.

13. Liability insurance. The City agrees that it will have in full force and effect, during the scheduled tournament events, an insurance policy, or policies, providing coverage for public liability and property damage issued by a company, or companies, authorized to do business in the State of Wyoming. The policy shall provide coverage in the following amounts:

(1) Personal Injury:

(a) Per person	\$500,000.00
(b) Per occurrence	\$500,000.00

(2) Property Damage:

(a) Per occurrence	\$500,000.00
(b) Aggregate amount	\$500,000.00

The University shall be named as a named insured on the policy, or policies, and upon demand by the University, the City shall provide proof of coverage. The City's obligation to carry insurance provided for by this contract may be brought within the coverage of a so-called blanket or umbrella policy, or policies of insurance carried and maintained by the City; however, the coverage afforded the University shall not be reduced or diminished, or otherwise be different from that which would exist under a separate policy.

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14. Radio and television broadcast rights. All radio and television broadcast rights to the Tournament, and any income derived therefrom, shall be the exclusive property of the University or its agents or assigns. These rights include, but are not limited to, all forms of radio broadcasting, commercial and noncommercial television broadcasting, and all forms of cable telecasts, live or on tape, including rights to retelecast in whole or in part. The University agrees that it shall not provide or allow live television broadcast coverage of the Tournament without the advance approval of the City, such approval not to be unreasonably withheld.

The City agrees to provide at no charge one (1) radio outlet and associated facilities for each team (including the University) participating in the Tournament provided, however, that the City shall have no responsibility for paying for line charges or hookup fees for any radio outlet.

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15. Governing rules. The Tournament shall be governed in every respect by applicable rules, regulations, and official interpretations of the National Collegiate Athletic Association (NCAA) and any athletic conference(s) of which participating teams are a member.

16. Duration of Agreement; termination option. This Agreement shall continue in force and govern all transactions between the City and the University with respect to the Tournament until cancelled or terminated by either party, but it is agreed

that either party shall have the right, with or without cause, to cancel and annul this Agreement at any time upon six (6) months written notice to the other party. It is further understood and agreed that in the event the City Council fails to budget the appropriate funds in any year for the City's projected expenses for this Tournament, then the City shall notify the University, and upon such notice, this Agreement shall terminate, and the parties shall be relieved of any further obligations to the other.

17. Modification. This Agreement shall be subject to modification by the mutual consent of the parties hereto, but no such modification shall be effective unless made in writing and executed with the same formalities as this instrument.

18. Designation of representatives. The City and the University hereby designate the following representatives, who shall be responsible for implementation of the terms and conditions of this Agreement:

FOR THE CITY: Mr. Jim Walczak
Director, Casper Events Center
P. O. Box 140
Casper, Wyoming 82602

FOR THE UNIVERSITY: Dr. Gary A. Cunningham
Director of Intercollegiate Athletics
The University of Wyoming
University Station, Box 3414
Laramie, Wyoming 82071

The above-named individuals shall continue to serve as representatives of the respective parties hereto for purposes of this Agreement until such time as their successors are designated,

and all communications and other notices provided for by this Agreement shall be sent to these individuals at the addresses noted above.

19. Entire agreement. This instrument embodies the entire agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations, or contracts, either verbal or written, between the parties hereto.

20. 1985 Tournament. It is expressly acknowledged by the City and the University that the following arrangements and commitments have been made and agreed to with respect to the 1985 Cowboy Shootout Basketball Tournament, and are hereby confirmed:

Dates: Friday-Saturday, December 27-28, 1985

Participating Teams: Illinois State University
Southwest Missouri State University
The University of San Francisco
The University of Wyoming

Guarantees to Participating
Teams (excluding UW): \$15,000.00 per team

IN WITNESS WHEREOF, the parties hereto have set below their respective signatures and official seals on the date and year first above written.

THE CITY OF CASPER

THE TRUSTEES OF THE
UNIVERSITY OF WYOMING

By Mary L. Behrens

BY *Donald E. Chapin*

Name *Mary L. Behrens*

Name Donald E. Chapin
President, Trustees of the
University of Wyoming

Title Mayor, City of Casper, Wyoming

Title University of Wyoming

ATTEST: *Colinda Chadsey*
City Clerk

ATTEST: *Karleen B. Anderson*
Deputy Secretary

(SEAL)

(SEAL)